

ARTICLE IV. MANAGEMENT OF THE ASSOCIATION

SECTION 1. EXECUTIVE COMMITTEE

The management of the Association is vested in the Executive Committee, which is composed of the officers. The Executive Committee is empowered to recommend policy to the Association at its annual meeting.

During the interval between annual meetings, the Executive Committee is empowered to make and administer such policies and procedures as are necessary to maintain the Association.

Such policies and procedures will be subject to review at the annual meeting of the Association.

The Executive Committee will appoint a historian who will serve for the two-year term.

The Executive Committee is authorized to establish local chapters and establish policies for their relationship to the Association.

SECTION 2. OFFICERS

These will be the officers of the Association, with the following duties and privileges:

A. President. The president will act as chairman at all meetings of the Association, and the Executive Committee. The president will be an ex-officio member of all committees of the Association and will be a member of the College Board of Trustees.

B. President-elect. The president-elect will perform the duties of the president in his absence and will fill the office of president at the next election.

C. Past-presidents. Past-presidents will be encouraged to continue serving on committees for which they have expertise and have fostered while in the office of president.

D. Secretary. The secretary will make a permanent record of the proceedings of all meetings including the annual business meeting of the Association.

E. Director of Alumni. The Director of Alumni will be the liaison between the Association and the University. His duties are as follows:

1. To be custodian of the records of all proceedings of the Executive Committee, Council, and of the Association.
2. To notify all members elected or appointed to an office or committee.
3. To serve as editor of the *ReUnion*, the Association's quarterly publication.
4. To maintain copies of the constitution and by-laws under which the Alumni Association is governed.
5. To keep account of all gifts, and send receipts to givers.
6. To work with the University Administration in disbursing monies for the needs of the College.

7. To submit a financial report at the annual Homecoming.
8. To carry out actions voted by the Executive Committee.

The Director's term of office will run concurrently with his position at the College.

F. Historian. The historian will collect and preserve historical material for the University, and will be a member of the Executive Committee.

G. The Vice-President for Finance of Washington Adventist University will be a member of the Executive Committee representing the University Administration. His term of office will run concurrently with his position at the University.

SECTION 3. WAU ALUMNI COUNCIL

Alumni Council members will be nominated by alumni and elected during the time of elections. This council will include one representative of each five-year period, beginning with 1920 through the last graduating class.

The Alumni Council will advise the Executive Committee on alumni concerns, and will make suggestions as to goals, principles, and guidelines. The Council will elect its own chairperson during its first meeting. The members of the Council will consist of:

- A. Elected officers of the Association;
- B. Director of Alumni
- C. One representative for every five graduation years (i.e., 1920-24, 1925-1929, 1930-34, 1935-39, etc.).

The Alumni Council will serve as the Nominations Committee for the Association. Elections for the offices of president-elect and secretary will be held in November of the election year, with offices being assumed in the spring at the time of the Alumni Homecoming.

During Alumni Weekend of election years, the Nominating Committee will select from among its members a Search Committee. The Search Committee will submit the names of two persons for each of the offices of president-elect and secretary for approval by the Nominating Committee.

A ballot listing candidates will be sent out in the November issue of the *ReUnion*. The election returns will be reported at the Homecoming Banquet.

SECTION 4. TERMS OF OFFICE

The term of office of the members of the Executive Committee and the Alumni Council will begin at the annual meeting following the member's election or appointment, and will run for a two-

year period. Vacancies occurring during the two-year period may be filled by a majority vote of the Executive Committee.